

# Minerva Consulting Group

***“Today's changed and changing workplace demands you be in the best hands for WHS from the word go.”***

Minerva Consulting Group has been providing safety services for over 20 years. (Minerva was the Roman name of Greek goddess Athena. She was considered to be the virgin goddess of wisdom and education.) Based in Sydney NSW, we offer a broad range of Work Health and Safety services to clients throughout Australia and New Zealand. Our client base is extensive and covers many of Australia's Blue Chip companies.

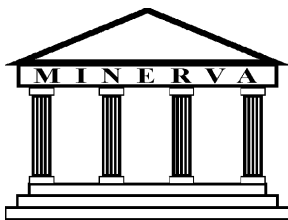
Minerva Consulting Group's Scott Cornwell has guided the company to its preferred Safety Consultant status with some of Australia's leading corporations, including Electrolux Home Products Pty Ltd, Rocla and Holcim (Australia) Pty Ltd. We are also the exclusive Self Insurance Auditors for a large number of NSW local councils, including Blacktown City Council, Campbelltown City Council and Liverpool City Council. Many of our clients were introduced to Minerva through other satisfied clients and many retain us as their WHS Consultants of choice.

At Minerva Consulting Group we specialise in helping other organisations prevent accidental loss arising from inadequate workplace health and safety management systems. We do this by offering exceptional WHS auditing, training and consultancy services.

Minerva Consulting Group recognises that your organisation is affected by rigorous work health and safety regulations that impose duties, obligations and penalties on your organisation and its directors, managers and employees. Our wide range of services and training programs can help you and your staff comply with health and safety legislation. We are well versed in the WHS legislation of all Australian states.

We employ experienced professionals who are qualified in health, scientific, engineering, and educational disciplines. Our consultants understand the current business environment and the challenges posed by stringent human resources, WHS, and workers' compensation legislation. Our consultants have all been working in safety for many years; they are highly trained and sought after for their expertise and knowledge.

At Minerva Consulting Group we believe in providing solutions that are developed for each individual client based on their needs and organisational requirements. We believe in working with you as part of your team to achieve the goals you have set. At Minerva Consulting Group we tailor our approach to each client site, knowing that building a positive safety culture is something that requires time.



Quality in management depends upon getting things done by, through and with others without accident.

Please call us to discuss your needs today

Place your **WHS** in the safest hands –

**Minerva Consulting Group**

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Scott Cornwell



## Minerva's Training, Audit and Consultancy Services



We work with you to implement changes required at a pace suitable for your organisation so it is effective and sustainable.

Minerva Consulting Group is highly regarded and sought after for safety advice. We go "above and beyond" for our clients, ensuring they receive the best advice and assistance possible.

Minerva Consulting Group is proud to announce that in 2010 we merged with Arctic Star Pty Ltd and the National Safety Training Centre.

Strategically, we are now a Registered Training Organisation (RTO No. 91578) and can supply our clients with an ever increasing range of services to assist in keeping their workplace safe.

Some of the services we provide are:

- Our Accredited Lead OHS Auditor Course™ is certified by the Registrar Accreditation Board Quality Society of Australasia and 1,000s of students from many industrial sectors have graduated as occupational health and safety management system auditors.
- Our WorkCover accredited courses (including Health and Safety Representative Training, Return to Work Coordination and General Induction for Construction in NSW (White Card) have provided certificated WHS training to participants to prepare them to manage WHS in their workplaces.
- Our auditing services are provided by Registrar Accreditation Board Quality Society of Australasia accredited health and safety professionals to assist organisations to efficiently improve their workplace safety and to access cost reduction programs such as the WorkCover NSW Self Insurance Scheme.
- Our auditors can give your company the commercial edge by being able to award best practice OHS certification such as AS/NZS 4801.
- Our certified trainers can develop and deliver a number of WHS training packages tailored for your company.
- Our industry experts include a renowned machine guarding specialist.
- Our injury and claims management professionals can help you to reduce compensation costs.
- Our trained ergonomists can ensure staff are working in a manner to minimise possible injuries.

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**Site Address:**  
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AUSTRALIA

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## Minerva's Training, Audit and Consultancy Services



- Our WHS Management System development service allows us to help organisations establish an effective team-based cooperative and consultative approach to WHS management.
- Our Go-Safety™ booklets cover all of the essential topics for employee education including accident investigation, environmental sustainability, risk assessment, manual handling, eye protection and more.
- Our technical experts can assist you when accidents happen. We can provide support to you to assist with the investigation and advise on the process of making the worksite safe, dealing with WorkCover and getting help for your staff.
- Our trained professionals can conduct Hazard Surveys of your worksite to identify and assess hazards and provide you with recommendations for effective risk control and elimination.
- Our technical experts can help you write and implement Safe Work Method Statements or audit the ones you currently have.

### Minerva's Accredited Training Courses

*\* Denotes also available as a public course*

#### **6 Day Courses:**

- Certificate IV in OHS (BSB41407) Training\*

#### **5 Day Courses:**

- Health and Safety Representative Training\*

#### **4 Day Courses:**

- Lead OHS Auditor Training\*

#### **2 Day Courses:**

- Apply First Aid (HLTFA301B) Training
- WHS Risk Management/WHS Legislation Training
- Return to Work Co-ordinator Training\*

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## Minerva's Training, Audit and Consultancy Services



### Minerva's Accredited Training Courses (continued)

#### 1 Day Courses:

- Asbestos Awareness Training
- Confined Spaces Awareness Training
- Drug and Alcohol Training
- Electrical Safety Training
- Emergency Evacuation Training
- Emergency Warden/Chief Warden Training
- Ergonomics Training
- Fire Extinguisher Training
- General Induction for Construction in NSW (CPCCOHS1001A) (White Card) Training
- Hazardous Substances and Dangerous Goods Training
- Health and Safety Committee Chairperson Training\*
- Health and Safety Representative Bridging Training\*
- Hearing Conservation Training
- Incident Investigation and TOR Analysis (Root Cause Analysis) Training
- Lead OHS Auditor Refresher Training\*
- Manual Handling/Back Care Training
- National Self Insurer OHS Audit Tool Training\*
- Needlestick Injury Prevention Training
- Pedestrian Stacker Training
- WHS Risk Management/WHs Legislation Training\*
- WHS Awareness Training
- WHS Due Diligence Training
- WHS Induction Training
- WHS Legislation Training
- Working at Heights Training

#### Client Requests...

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## Minerva's Training, Audit and Consultancy Services



### Minerva's Auditing Services

- AS/NZS 4801 Audits
- Due Diligence Audits
- Risk Management Audits
- Safety Surveys
  - Asbestos and Silica Dust Surveys
  - Fire Safety Surveys
  - Hazard Surveys
  - Manual Handling Surveys
  - Noise Detection Surveys
- Self Insurance Audits
  - Case Management Audits
  - National Self Insurer OHS Audit Tool Audits
- SHE Audits
- School Safety Audits
- WHS Compliance Audits
  - Confined Spaces Audits
  - Emergency Procedures/Fire Safety Audits
  - Facilities and Workplace Amenities Audits
  - First Aid Audits
  - Hazardous Substances and Dangerous Goods Audits
  - Machine Guarding Audits
  - Manual Handling Audits
  - Personal Protective Equipment (PPE) Audits
  - Placarding and Safety Signage Audits
  - WHS Compliance Audit and Hazard Surveys
  - Work Health and Safety (WHS) Act Audits
  - Work Health and Safety (WHS) Regulation Audits

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## Minerva's Training, Audit and Consultancy Services



### Minerva's Consultancy Services

- Confined Space Assessments
- Emergency Evacuation Procedures
- Ergonomic Assessments
- Hazard Identification
- Home Office Assessments
- Incident Investigation
- Injury Management
- Job Safety Analysis
- Risk Assessments
- Safe Operating Procedures
- Safe Work Method Statements/Safe Work Statements
- Safe Work Practices
- Safety Publications
- Self Insurance Audit Preparation
- Self Insurance WHS Management System Development and Improvement
- WHS Management System Development and Improvement
- WHS Policy Documentation
- WHS Policy and Procedure Review

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