

Minerva Consulting Group

*"Today's changed and changing workplace demands you
be in the best hands for OHS from the word go."*

Minerva Consulting Group has been providing safety services for over 20 years. (*Minerva was the Roman name of Greek goddess Athena. She was considered to be the virgin goddess of wisdom and education.*) Based in Sydney NSW, we offer a broad range of OHS services to clients throughout Australia and New Zealand. Our client base is extensive and covers many of Australia's Blue Chip companies.

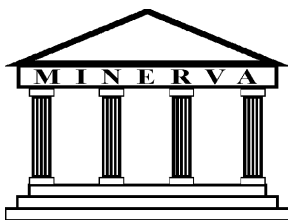
Our principal, Scott Cornwell, has worked for many years in the OHS field. He was mentored by Mitch Mitchell a well known authority in safety who owned *Mitch Mitchell & Associates*, *Scriptographic Publications* and *Safety Concepts*.

Scott has guided the company to its preferred OHS Consultant status with some of Australia's leading corporations, including Electrolux Home Products and Apple Pty Ltd. We are also the exclusive Self Insurance Auditors for a large number of NSW local councils, including Blacktown City Council and Campbelltown City Council. Many of our clients were introduced to Minerva through other satisfied clients and many retain us as their OHS Consultants of choice.

At Minerva Consulting Group we specialise in helping other organisations prevent accidental loss arising from inadequate workplace health and safety management systems. We do this by offering exceptional OHS auditing, training and consultancy services.

Minerva Consulting Group recognises that your organisation is affected by rigorous occupational health and safety regulations that impose duties, obligations and penalties on your organisation and its directors, managers and employees. Our wide range of services and training programmes can help you and your staff comply with health and safety legislation. We are well versed in the OHS legislation of all Australian states.

We employ experienced professionals who are qualified in health, scientific, engineering, and educational disciplines. Our consultants understand the current business environment and the challenges posed by stringent human resources, OHS&E, and workers' compensation legislation.



Quality in management
depends upon getting things
done by, through and with
others without accident.

Please call us to discuss your needs today

*Place your **OHS** in the safest hands –*

Minerva Consulting Group

Surveyor House
Suite 8
2 Castlereagh Street
Penrith NSW 2750
1800 441 602
(02) 473 111 99

www.minervaconsulting.com.au
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Scott Cornwell



Minerva's Training, Audit & Consultancy Services



Some of the services we provide are:

- ◆ Our Accredited Lead OHS Auditor Course™ is certified by the Registrar Accreditation Board Quality Society of Australasia and 1,000s of students from many industrial sectors have graduated as occupational health and safety management system auditors.
- ◆ Our WorkCover accredited courses (including OHS Consultation, Return to Work Coordination and OHS General Induction for Construction in NSW) have provided certificated OHS training to participants to prepare them to manage OHS in their workplaces.
- ◆ Our auditing services are provided by Registrar Accreditation Board Quality Society of Australasia accredited OHS professionals to assist organisations to efficiently improve their workplace safety and to access cost reduction programs such as the WorkCover NSW Self Insurance Scheme.
- ◆ Our auditors can give your company the commercial edge by being able to award best practice OHS certification such as AS/NZS 4801 or SafetyMAP.
- ◆ Our certified trainers can develop and deliver a number of OHS training packages tailored for your company.
- ◆ Our industry experts include an internationally renowned machine guarding specialist.
- ◆ Our injury and claims management professionals can help you to reduce compensation costs.
- ◆ Our trained ergonomists can ensure staff are working in a manner to minimise possible injuries.
- ◆ Our OHS Management System development service allows us to help organisations establish an effective team-based cooperative and consultative approach to OHS&E management.
- ◆ Our Go-Safety™ booklets and videos cover all of the essential topics for employee education including accident investigation, environmental sustainability, risk assessment, manual handling, eye protection and more.
- ◆ Our technical experts can assist you when accidents happen. We can provide support to you to assist with the investigation and advise on the process of making the worksite safe, dealing with Work Cover and getting help for your staff.
- ◆ Our trained professionals can conduct Hazard Surveys of your worksite to identify and assess hazards and provide you with recommendations for effective risk control and elimination.
- ◆ Our technical experts can help you write and implement Safe Work Method Statements, or audit the ones you currently have.

Site Address:
Suite 8, Surveyor House
2 Castlereagh Street
PENRITH NSW 2750
AUSTRALIA

**Contact Minerva for all your
OHS needs.**

Phone: 1800 441 602
Phone +61 2 473 111 99
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AUSTRALIA

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Minerva's Training, Audit & Consultancy Services



Minerva's Auditing Services

- AS/NZS 4801 Audits
- Due Diligence Audits
- Gas Detection Audits
- OHS Compliance Audits
 - Confined Spaces Audits
 - Emergency Procedures/Fire Safety Audits
 - Facilities & Workplace Amenities Audits
 - First Aid Audits
 - Hazardous Substances & Dangerous Goods Audits
 - Machine Guarding Audits
 - Manual Handling Audits
 - OHS Compliance Audit & Hazard Surveys
 - Personal Protective Equipment (PPE) Audits
 - Placarding & Safety Signage Audits
 - Work Health and Safety (WHS) Act Audits
 - Work Health and Safety (WHS) Regulation Audits
- Risk Management Audits
- SafetyMAP Audits
- Safety Surveys
 - Asbestos & Silica Dust Surveys
 - Fire Safety Surveys
 - Hazard Surveys
 - Manual Handling Surveys
 - Noise Detection Surveys
- Self Insurance Audits
 - Case Management Audits
 - National Self Insurer OHS Audit Tool Audits
- SHE Audits
- School Safety Audits
- **Client Requests...**

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Minerva's Training, Audit & Consultancy Services



Minerva's Consultancy Services

- Confined Space Assessments
- Emergency Evacuation Procedures
- Ergonomic Assessments
- Hazard Identification
- Home Office Assessments
- Incident Investigation
- Injury Management
- Job Safety Analysis
- OHS Management System Development & Improvement
- OHS Policy Documentation
- OHS Policy & Procedure Review
- Risk Assessments
- Safe Operating Procedures
- Safe Work Method Statements
- Safe Work Practices
- Safety Publications
- Self Insurance Audit Preparation
- Self Insurance Specialists in OHS Management System Development & Improvement

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Minerva's Training, Audit & Consultancy Services



Minerva's Accredited Training Courses

8 Day Courses:

- Certificate IV in OHS (BSB41407) Training

4 Day Courses:

- Lead OHS Auditor Training
- OHS Consultation (90502) Training

2 Day Courses:

- Apply First Aid (HLTFA301B) Training
- OHS Risk Management for Line Managers and Supervisors Training
- Return to Work Co-ordinator Training

1 Day Courses:

- Asbestos Awareness Training
- Confined Spaces Awareness Training
- Drug & Alcohol Training
- Electrical Safety Training
- Emergency Evacuation Training
- Emergency Warden/Chief Warden Training
- Ergonomics Training
- Fire Extinguisher Training
- Gas Detection Training
- General Induction for Construction in NSW (CPCCOHS1001A) (White Card) Training
- Hazardous Substances & Dangerous Goods Training
- Hearing Conservation Training
- Incident Investigation and TOR Analysis (Root Cause Analysis) Training
- Lead OHS Auditor Refresher Training
- Line Managers and Supervisors OHS Training
- Manual Handling/Back Care Training
- National Self Insurer OHS Audit Tool Training

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Minerva's Training, Audit & Consultancy Services



Minerva's Accredited Training Courses (continued)

- Needlestick Injury Prevention Training
- OHS Awareness Training
- OHS Consultation/Committee Chairperson Training
- OHS Consultation/Committee Refresher Training
- OHS Due Diligence Training
- OHS Induction Training
- OHS Legislation Training
- OHS Risk Management Training
- Pedestrian Stacker Training
- Working at Heights Training

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